



Individual Volunteer Application

Contact Information:

All Fields are Mandatory

Full Name	
Street Address	
City, ST, ZIP Code	
Phone	
E-Mail Address	

Person to Notify in Case of Emergency:

Name	
Phone	
Relation	

Please List any Physical Limitations or Health Conditions:

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Check reason for Volunteering:

- Smith Co. Probation:
Need Cause # _____
- Traffic / Municipal Court
- School / Employer
- Other

ETFB Volunteer Guidelines

- If you have a CERVIS profile, please sign into the kiosk once you arrive. This is how we keep track of volunteers on the premises, and all donated hours. When leaving the building between shifts, please clock out, then repeat the process if you return. If you do not have a CERVIS profile/PIN number, one will be given to you before you begin your first volunteer shift.
- As defined by local or federal law, persons with boils, sores, infected wounds, infections or any other communicable diseases are not permitted to contact food. If you suspect that you may have any relevant infectious disease or condition to which you may have been exposed, please notify ETFB personnel immediately.
- Please dress in compliance with the East Texas Food Bank Dress Code.
- Do not bring any illicit materials including but not limited to weapons, alcohol and/or narcotics within the premises. The East Texas Food Bank is a Non-Smoking facility. Smoking is prohibited across the premises (including the parking lot). This includes E-Cigs and vapor materials.
- Please do not climb on or attempt to operate any of the machinery in the warehouse or production areas.
- As outline in the ETFB Chemical Control Program, do not use any chemicals (aerosols, degreasers, glass cleaners, insecticides, etc.) that are not designated for use by ETFB personnel.
- As defined by local or federal law, all volunteers must adhere to the ETFB Allergen Control Program. This program identifies required and recommended allergen management measures the East Texas Food Bank needs to follow so our agencies and clients benefit from safe and wholesome food.
- Please come to the East Texas Food Bank with a positive and compassionate attitude for feeding the hungry. Swearing, profanity, or disrespectful behavior in the production areas will not be tolerated under any conditions.
- All products donated to the Food Bank are designated for distribution to nonprofit member agencies only. Items deemed unfit for distribution must be thrown away. Volunteers found consuming donated food items on the job or removing donated food products from the premises will be subject for dismissal.
- Please make sure you arrive on time.
- The East Texas Food Bank is not responsible for lost, stolen or damaged personal items.
- If you need any assistance with work of any kind or have a concern about another volunteer, please feel free to bring it to the attention of one of the ETFB Employees in the Volunteer Center.

ETFB Volunteer Guidelines

Volunteer Release and Waiver of Liability Form

This Release and Waiver of Liability (the "release") executed on _____ by (name of volunteer candidate) _____ ("Volunteer") releases East Texas Food Bank, ("Nonprofit") a nonprofit corporation organized and existing under the laws of the State of Texas and each of its directors, offices, employees, and agents.

Volunteer understands that the scope of Volunteer's relationship with Nonprofit is limited to a volunteer position and that no compensation is expected in return for services provided by Volunteer; that Nonprofit will not provide any benefits traditionally associated with employment to Volunteer; and that Volunteer is responsible for his/her own insurance coverage in the event of personal injury or illness as a result of Volunteer's services to Nonprofit.

1. Waiver and Release: I, the Volunteer, release and forever discharge and hold harmless Nonprofit and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from the services I provide to nonprofit. I understand and acknowledge that this Release discharges Nonprofit from any liability or claim that I may have against Nonprofit with respect to bodily injury, personal injury, illness, death or property damage that may result from the services I provide to Nonprofit or occurring while I am providing volunteer services.
2. Insurance: Further I understand that Nonprofit does not assume any responsibility for or obligation to provide me with financial or other assistance, including but not limited to medical, health or disability benefits or insurance of any nature in the event of my injury, illness, death or damage to my property. I expressly waive any such claim for compensation or liability on the part of Nonprofit beyond what may be offered freely by Nonprofit in the event of such injury or medical expenses incurred by me.
3. Medical Treatment: I hereby Release and forever discharge Nonprofit from any claim whatsoever which arises or may hereafter arise on account of any first-aid treatment or other medical services rendered in connection with an emergency during my tenure as a volunteer with Nonprofit.
4. Assumption of Risk: As a volunteer, I hereby expressly assume the risk of injury or harm from these activities and Release Nonprofit from all liability for injury, illness, and death or property damage resulting from the services I provide as a volunteer or occurring while I am proving volunteerservices.
5. Photographic Release: I grant and convey to Nonprofit all right, title, and interests in any and all photographs, images, video or audio recordings of me or my likeness or voice made by Nonprofit in connection with my providing volunteer services to Nonprofit.
6. Other: As a volunteer, I expressly agree that this Release is intended to be as broad and inclusive as permitted by the laws of the State of Texas and the State of Texas. I agree that in the event that any clause or provision of this Release is deemed invalid, the enforceability of the remaining provisions of this Release shall not be affected.

By signing below, I express my understanding and intent to enter into this Release and Waiver of Liability willingly and voluntarily.

Signature

Date

ETFB Volunteer Center Dress Code

In accordance with the East Texas Food Bank's efforts to maintain a positive, safe, highly respected work environment, the following dress code has been established for all volunteers at all times. If a volunteer has inappropriate clothing, they will be given the opportunity to leave and return wearing appropriate attire.

1. **No Flip-Flops or Sandals** permitted. Closed-toe shoes only.
2. Please dress comfortably with socks, pants or shorts pulled up to the hip, T-Shirts without offensive displays. Volunteer Center employees will have final input if nature of display is questionable.
3. Ladies are expected to wear appropriate tops that **do not expose midriff**.
4. Men are expected to wear their pants with a belt, pulled to their hip.
5. Tank top t-shirts are **NOT** permitted.